

**LICENSING AND SAFETY COMMITTEE
4 OCTOBER 2007**

**ONLINE LICENSING
(Director of Environment and Leisure)**

1 INTRODUCTION

- 1.1 In addition to the information and guidance which can already be found on the Bracknell Forest Borough Council website, officers are now developing an Online Licensing system.
- 1.2 A range of online services in relation to the Licensing Act 2003 will be available, including:
- Register an application for a licence
 - Request information on how to apply for a licence
 - View details of premises licences
 - View the register of current applications
 - Submit a representation

2 SUPPORTING INFORMATION

- 2.1 Online Licensing can already be accessed through a link in the 'Internal Links' section of the Licensing Act 2003 webpage on the Council's website. The link to Online Licensing is not yet available in the 'Do It Online' section of the website as the system is still being tested and developed.
- 2.2 When the system testing is complete, Online Licensing will be promoted to members of the public and applicants through more prominent links on our website.

3 IMPACT ASSESSMENT

- 3.1 There are no implications identified.

4 STRATEGIC RISK MANAGEMENT ISSUES

- 4.1 There are no strategic risk management issues identified.

Background Papers

None

Contact for further information

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